

1. Apologies: Paul, Jos, Eleanor

2. Minutes & action points of the last meeting and matters arising

Minutes approved

3. Reports from officers and correspondence

a. Chair

- Jo advised that Keir would be acting as Chair for the next few weeks, as she is having an operation in February

b. Treasurer

- As the Treasurer was not present there was no report on the accounts.

c. Membership Secretary

- Membership Secretary and Secretary to meet regarding moving contact list management to mailchimp. There had been some difficulties accessing the membercentre, and Sue is in contact with the Secretary of LI to solve the situation

4. Branch meetings and other events in 2018

- Rosemary presented the draft 2018 calendar. Sir Jonathan Faull has agreed to give the John Fitzmaurice Lecture. It was agreed to have the AGM on 21st March, so the documents would have to be sent out one month before by 21 February. The deadline for nominations for the new Executive Committee would be 14 March. The following documents are required:
Reports from the Chair, Secretary and Treasurer, an Auditors' report. Elections to the new committee and the 2018 budget including allocating some money for campaigning should be included in the agenda. It was suggested to ask Richard Corbett to speak at the AGM. The following meeting on 11 April could be a discussion with the new Labour MEPs who joined the European Parliament following the 2017 general election.

5. LI

- It was noted to put a link to the Under27 representative elections on facebook and include it in the next mailing.
- Tom undertook to write to LI about having a focal point on Brexit on the LI Committee, given the importance of the issue to many LI members
- Sue Bird was interested in joining the informal group as campaigns coordinator
- A new Labour Germany Branch is being created – the temporary chair's details would be added to the mailing list, and a meeting set up if any of the officers were in Brussels

6. Sister parties

- The selections for the October communal elections are almost complete – A link on registering to vote will be included in the next mailing and a step-by-step guide to voting.

7. Communications, website, mailings, Germinal

- It was agreed to produce the next edition of Germinal for the John Fitzmaurice lecture, and to ask for articles from Jon Trickett, Alain Hutchinson on the communal elections, Jos on the National Policy Forum.
- The articles from the last edition will also be uploaded separately on the website as blogposts.

8. AOB

- Tom will contact Chuka Ummuna's office regarding a possible visit by him to the Branch, and by the Branch to Westminster

9. Date of next meeting 31 January